



27th November 2020

To: **CEOs of Insurance Companies**
CEOs of Reinsurance Companies
CEOs of Insurance Brokers
Human Resource Managers – Insurance Companies
Human Resource Managers – Reinsurance Companies
Human Resource Managers – Insurance Brokers
Training Managers

RE: PHASED RE-OPENING OF THE COLLEGE OF INSURANCE

Our previous correspondence on 16th June, 18th August and 20th August respectively in respect of the above refers.

We wish to inform you that we have by and large complied with the guidelines and protocols as set out by the Ministry of Health and Ministry of Education (Technical and Vocational Institutions) following their inspection.

We are now happy therefore to announce the phased re-opening of the Institution as follows:-

PHASE I – COP AND E-COP EXAMINATIONS

1. COP Examination Dates : 7th to 8th December 2020

All candidates who had completed their course work in Certificate of Proficiency (COP) in March 2020 and November 2020.

Candidates are expected to avail themselves for examinations at designated centres where they have been registered as listed below.

2. E-COP Examination Dates: 9th to 10th December 2020

All candidates who have completed their course work for the Executive Certificate of Proficiency (E-COP) in June, July, August, September, October and November 2020 to avail themselves for examinations at the designated Centres where they have been registered below:-

	Center	Institution
1.	Nairobi	College of Insurance –Main Campus
2.	Eldoret	Rift Valley TTI
3	Nakuru	Mt Kenya University Nakuru Campus
4.	Nyeri	Temple Road High School
5.	Kisumu	Jaramogi Oginga Odinga University of Science and Technology, Kisumu Campus
6	Mombasa	College of Insurance – Mombasa Campus

All the COVID-19 protocols will be observed in all the Examination Centres and all candidates are required to put on their face masks throughout the duration of the examination period.

The detailed examination time-table is hereby attached.

In the meantime, candidates may re-confirm their examinations registration details from the Admissions Office on email info@coi.ac.ke or agathura@coi.ac.ke or telephone number 0722509759 and 0733520238 or by visiting the office at the College of Insurance.

PHASE II – CCI AND DIPLOMA CANDIDATES

All candidates in these two cohorts will resume on Monday, 11th January 2020 to complete the course work and revise for the Continuous Assessment Tests (CATS) and Examinations to be conducted in February 2020, dates of which will be communicated later together with resumption of normal learning.

We take this opportunity to thank you for your patience and continued support to the College of Insurance.

Kindly circulate this information to all your staff members.

Yours faithfully,


Dr. Ben Kajwang, PhD, ACII(UK), AIRM(UK), FIU, FIK, CPT, Chartered Insurer, Risk Mgt. Consultant
DIRECTOR/CEO

- c.c. - **All Candidates**
- **Insurance Regulatory Authority (IRA)**
 - **Insurance Institute of Kenya (IIK)**
 - **Association of Kenya Insurers (AKI)**
 - **Association of Insurance Brokers of Kenya (AIBK)**
 - **Institute of Loss Adjusters and Surveyors (IARS)**



COP AND ECOP EXAMINATION TIMETABLE DECEMBER 2020

1. COP CONTINUOUS ASSESSMENT TEST ONE (CAT 1 AND 2) MONDAY 7TH DECEMBER 2020

TIME	CODE	SUBJECT
9.00AM - 11.00 AM	COP 101	Fundamentals of Insurance
11.30AM – 1.30PM	COP 102	General Insurance Practice
	COP 104	Principles & Practice of Motor insurance
	COP 105	Health Insurance
	COP 107	Bancassurance
2.30PM - 4.30PM	COP 103	Long Term insurance

2. COP EXAMINATION TIMETABLE TUESDAY 8TH DECEMBER 2020

TIME	CODE	SUBJECT
9.00 AM- 11.00 AM	COP 101	Fundamentals of Insurance
11.30 AM – 1.30 PM	COP 102	General Insurance Practice
	COP 104	Principles & Practice of Motor Insurance
	COP 105	Health Insurance
	COP 107	Bancassurance
2.30 PM - 4.30 PM	COP 103	Long Term Insurance

ECOP CAT AND EXAMINATION TIMETABLE DECEMBER 2020

1. ESSENTIALS OF INSURANCE WEDNESDAY 9TH DECEMBER 2020

TIME	CODE	SUBJECT
9.00 AM – 10.00 AM	ECOP 101 CAT	Essentials of Insurance
2.00PM - 4.00 PM	ECOP 101 EXAM	Essentials of Insurance

2. INTRODUCTION TO INSURANCE PRACTICE THURSDAY 10TH DECEMBER 2020

TIME	CODE	SUBJECT
9.00 AM- 10.00 AM	ECOP 102 CAT	Introduction to Insurance Practice
2.00 PM- 4.00 PM	ECOP 102 EXAM	Introduction to Insurance Practice